MINUTES FOR THE MEETING OF ASTLEY ABBOTTS PARISH COUNCIL HELD ON

Tuesday 27th May 2025 AT 7.30PM In Village Hall Cross Lane Head.

1. Election of officers to other roles. It was RESOLVED to elect the following Councillors to the following roles:

a. Vice Chair: Councillor Allen.

 b. Village Hall: Committee**:** Councillor Allen and Davies.

 c. Education: Charity: Councillor. Councillor Morris.

1. **Public Session**:

No members of the public were present. However, PCSO Goddard attended to report on police matters. He is not sure how officers will be able to attend in future if the proposals to change working hours for PCSOs are implemented. The aim is to finish PCSO shifts by 8pm. There is little to report in the Parish.

1. **Casual Vacancies**:

Three residents presented their reasons for seeking co-option to the Parish Council. There are two vacancies. It was RESOLVED to elect Glenn Aston and Mark Nash.

1. **Acceptance of Apologies:**

No apologies were received. Present Councillors Elcock, Davies, Turbin, Morris, Allen, Aston, Nash, Haden and Holding. Also, present Shropshire Councillor Hollyhead.

1. **Dispensations:**
2. **Approve the** **Minutes of the meeting held on Tuesday 13th May 2025 and 11th March 2025**

**It was RESOLVED to sign and approve the minutes of the meetings held on Tuesday 13th May 2025 and 11th** March 2025.

1. **Shropshire Council report.**

Shropshire Councillor Hollyhead reported he has been attending induction classes offered by Shropshire Council. He stood for election because he was frustrated with the service and wants to be proactive to improve. He has learnt already some services from the highways contract have been bought back in house.

1. **Finance: a. Invoices to pay.** It was RESOLVED to pay the following invoices:

 **1.** Mrs. J Madeley £926.12 fpo

 **2.** SALC £ 318.36 fpo

 **3.** Clear Insurance £683.84 fpo

 **4.** RLT Auditing £125.00 fpo

 **5.** Astley Abbotts village Hall £264.00 and £50.00 fpo

 **6.** ICO £52.00 dd

 **7.** Vision ICT £185.26 fpo

  **b.** Bank Reconciliation.

|  |  |
| --- | --- |
| **Bank reconciliation at 31 March 2024** |   |
|   |  | **£** |
|   | Balance b/f 31.03.24 | 8834.50 |
|   | Plus income | 8158.43 |
|   | Total | 16992.93 |
|   | Less: expenditure | 235.65 |
|   | **Total** | **16757.28** |
|   |  |   |
|   | Balances at 31.03.26 | **Apr-25** |
|   |  |   |
|   | Current account Lloyds | 9728.66 |
|   | Interest savings |  7,028.62  |
|   |  |   |
|   | Less: unpresented expenses |
|   | Add unpresented income |   |
|  | **Total**  |  **16,757.28**  |

 **c.** Shropshire Council Precept received £6500.00. Noted.

 **d.**  VAT refund received. £152.66 Noted.

 **e.** Consider internal auditor quote for year ended 31.3.25. It was RESOLVED to continue using RLT Auditing.

 **11.**  **Annual Audit for Accounts for the year ended 31.3.25.**

a. Approve Certificate of Exemption. It was RESOLVED to sign the certificate of exemption.

 b. Approve internal Audit and agree actions. It was RESOLVED to approve the internal audit report.

 c. Approve Annual governance statement. It was RESOLVED to complete the annual governance statement by saying yes to all the relevant questions. Question 9 is not applicable.

 d. Approve Accounting Statements 2024/25. It was RESOLVED to approve the accounting statement.

 e. Action plan. Clerk to produce an action plan for the July meeting.

 **13. Approve the following policies.** It was RESOLVED to adopt all policies.

 1. Standing Orders.

 2. Financial Regulations

 3. Financial risk assessment.

 4. Asset Register

 5. Communications Policy

1. Media Policy
2. Preplanning application policy
3. Social Media.
4. Reserves Policy
5. Planning Policy

 **14. Planning:**

 **a**. **New Applications: a.**

 **b.** See between meetings:

 **c. Decisions.** All noted.

* **24/00303/VAR** Removal of Condition no 6 & & attached to planning permission 12/04486/FUL **Grant Variation of Condition.**
* **25/00322/FUL Linley Brook Cottage Linley Brook.** Demolition of existing single-storey room and replacement with two storey rooms and erection of rear staircase extension. **Granted.**
* **25/01231/OUT** Proposed dwelling west of Linley Orchard, Britons Lane Linley Brook. Outline application (all matters reserved) for the erection of one dwelling. **Refuse outline planning permission.**

 **d. Possible planning enforcement.**

 **e.** Any other urgent planning matters.

 **15. Car park: a.** Maintenance. The borders need a trim

 **16. Defibrillator Project:**

 **a. units.** Noted.

 **17. Highways Maintenance. a**. clerk has applied for the grant.

 **18. Pavement LWIP. No update.**

 **19. Police and Highways matters:**

 **a.**  SID project. Dataclerk to forward data to Councillors

**b. Road Closures.** All noted.

* **B4373 16th May 29th-31May, 18th June**
* **Stanley Lane 7th and 8th July**
* **A458 17th May -19th June**

 **20. Correspondence:**

 **a.**

 **21.** **Date of the next scheduled Tuesday 8th July 2025.** The meeting was declared closed at 8.30pm