MINUTES FOR THE MEETING OF ASTLEY ABBOTTS PARISH COUNCIL HELD ON

Tuesday 8TH July 2025 AT 7.30PM In Village Hall Cross Lane Head.

1. **Public Session**:

No members of the public were present.

1. **Acceptance of Apologies:**

No apologies were received. Present Councillors Elcock, Davies, Allen, Aston,Nash, Hadden, Morris and Holding. Also present Shropshire Councillor Hollyhead.

1. **Dispensations:**

No dispensations.

1. **Approve the** **Minutes of the meeting held on Tuesday 27th May 2025.**

It was RESOLVED to sign and approve the minutes of the meeting held on Tuesday 27th May 2025.

1. **Shropshire Council report.**

Shropshire Councillor Hollyhead reported he will look into the complaint from a resident regarding the verge cutting contract. He has completed his training courses.

1. **Finance: a. Invoices to pay.** It was RESOLVED to pay the following invoices:

**1.** Mrs J Madeley £617.28

**2.** Astley Abbotts village Hall £50.00

**b.** Bank Reconciliation.

|  |  |  |
| --- | --- | --- |
| **Bank reconciliation at 31 March 2026** | |  |
|  |  | **£** |
|  | Balance b/f 31.03.26 | 8834.50 |
|  | Plus income | 8170.7 |
|  | Total | 17005.20 |
|  | Less: expenditure | 2843.73 |
|  | **Total** | **14161.47** |
|  |  |  |
|  | Balances at 31.03.26 | **Jun-25** |
|  |  |  |
|  | Current account Lloyds | 2120.58 |
|  | Interest savings | 12,040.89 |
|  |  |  |
|  | Less: unpresented expenses | |
|  | Add unpresented income |  |
|  | **Total** | **14,161.47** |

**c.** Quarterly financial report.

**Quarterly reports.**

**June 25**

Payments over budget are insurance £683.84. an unexpected rise. budget was £570

SALC Sub £318.36 Budget was £290

Audit fee was £125 budgeted £115

Village hall hire is higher because of a back payment from previous year. od £264.

Clerk has adjusted and rearranged account balance sheet to monitor more simply.

**d. Internal Audit recommendations action plan**

**Action plan for internal audit.**

|  |  |  |
| --- | --- | --- |
| **Action** | **By whom** | **complete** |
| Check salary is correct | clerk | Salary is correct |
| Asset register adopted | Clerk and full pc | Adopted at May 25 meeting |
| Update Oct 24 purchase | clerk | done |
| Address reserves | Clerk and full pc | Resolved at July 25 meeting |
|  |  |  |

**e. revised budget.**

Clerk has revised the budget and adjusted the budget and balance sheet to make the lay out simpler. It was RESOLVED to pavement fund could be considered unallocated reserve.

**f. £750.00 received Shropshire Council environmental maintenance.**

Noted.

**7. Planning:**

**a**. **New Applications:**

* **25/02274/AGR Proposed Agricultural Development Lane to the East of Astley Abbotts.** The proposal is for the erection of a steel portal frame building which measures 36.576m x 12.192m with a 1.524m cantilever extension, to be used as a agricultural machinery, equipment and fodder store. (fyi). Noted.

**b.** See between meetings: None.

**c. Decisions.**

* **2500857/FUL** Proposed single storey front, side and rear extension. Cantreyn Bungalow Cantern Bank. **Grant full planning permission.** Noted.

**d** Any other urgent planning matters.None.

1. **Approve new model Standing Orders. defer**
2. **Approve new financial regulations. defer**

**9. Car park: a.** Maintenance.Chair will carry out the work in September.

**10. Defibrillator Project:**

**a. units.** One unit is out of operation**.** Clerk to chase contractor.

**11. Highways Maintenance. a**. The contract has been reduced to £1500.00. Contractor has not responded to clerk’s email or text. Clerk has another contractor interested if current one is not interested.

**12. Pavement LWIP.**

No update.

**13. Police and Highways matters:**

**a.**  SID project. Data was shared and will be circulated and added to website.

**b.**  Direction sign Cross Lane Head. (fixed) . The sign has not been fixed the photo showing

it fixed on fix my street shows it still broken.Shropshire Councillor Hollyhead to investigate.

14.Correspondence:

* **A** New Approach to partnership with Town and Parish councils Shropshire council questionnaire.

The questionnaire was completed.

* Shropshire Together Conference 25th July 2025. Clerk will attend
* Consider writing to MP about Neighbourhood planning funding withdrawal (SALC). Noted.

**15.** **Date of the next scheduled Tuesday 9th September 2025. The meeting was declared closed at 8.30pm.**

Residents raised a couple of neighbour relationship issues the parish council cannot help or support in these matter.

**Report**

**Action plan for internal audit.**

|  |  |  |
| --- | --- | --- |
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